

SAUDI CULTURE/SAUDI EMBASSY DEGREE ATTESTATION REQUIREMENTS (IQAMA/NEW)

- A. **Saudi Cultural Attaché** does not attest any **degree** earned through **online/distance/private/external/Overseas** mode)
- B. Name & father name on Degree should match with passport, NIC, Job contract and request letters.
1. Typed Contract Agreement / Job Offer Letter (Copy) duly attested by Chamber of Commerce (KSA) and MOFA (KSA) with a valid **date of issue on the top of page**.
 - i. Contract date of issuance should be less than **one year**.
 - ii. **Current Passport number** and Iqama number should be mentioned on the contract.
 2. Original **degree** duly attested by **HEC and MOFA (PAK)**.
 3. Original **Mark Sheet** or **Accumulative Transcript** of degree.
 4. Screen shot from **HEC System** showing: **Name, Degree Title** and **document Type**.
 5. Original Passport. If overseas then clear scan color copy.
 6. Original **CNIC Smart Card** (Front and back)
 7. University Student Verification Letter mentioning that the student completed his/her studies as a **regular student** (this letter must be on Original Color Letter head stamped and signed by the University Registrar office). The word "regular" should be in the middle of first paragraph. Must be attested from **Ministry of Foreign Affairs Pakistan**.
 8. **Original** paid fee **slip** against e-mail Degree verification from Universities to Saudi Culture Mission.
 9. Copy of E-Wakala or copy of Iqama for Iqama holders.
 10. Two set of copies for all the documents.
 11. For Female married applicant only: Original Marriage Registration Certificate or Nikah Nama and affidavit for change of name after marriage is required.
 12. Abshir Printout (Iqama details page).

Note: Business Point is not responsible for any delay or objection takes place by Saudi Culture Mission

Note: E-mail communication between Universities and Saudi Culture is CONFIDENTIAL, therefore, Business Point is not allowed to follow-up with either authorities.