

Business Point

Travels & Tours

Saudi Consulate Authorized Agent

Arabic Translation, Attestation

& Saudi Visa Processing

+92-21-4127375, 4142313

Cell: 0314-2374063

info@bizpointonline.com

www.bizpointonline.com

WORK VISA REQUIREMENTS

- Original Computerized Valid Passport along with All Previous Passports, if any.
- Original Computerized National Identity Card (CNIC).
- Colored Photographs 6 Cm x 4 Cm with Off White Background: 2 Nos.
- Normal Colored Passport Size Photographs: 12 Nos.
- All Attested Original Certificates / Degrees along with their respective Attested Arabic Translation Copies.
- Medical Fitness Certificate.

PROCEDURE

1. MEDICAL TEST:

You have to get your Medical Test done for which you have to contact our office in Karachi along with your:-

- Original Passport
- Original CNIC
- 4 No Recent Passport Size Photographs.

We shall provide you a GAMCA Number, after obtaining the same from GAMCA office as per Rules of Royal Saudi Consulate in this regard. You shall get your Medical Test done by a Medical Center which is approved by the Saudi Consulate.

2. DOCUMENT ATTESTATIONS:

- First of all you have to get all the Certificates / Degree translated in Arabic. We do provide translation services in the office.
- If you have obtained your Degree from a University located outside Pakistan, you have to get your Degree attestation from the Royal Saudi Consulate located in that country, by yourself.

3. NADRA FORMALITY:

After obtaining Visa, you shall be provided with the Copies of Visa and Passport along with Original CNIC. You have to yourself go to the nearby NADRA Office and deposit the NADRA Fee of Rs 900 against a Proper Receipt. You shall forward your Original CNIC along with NADRA Receipt to our Office. Against this NADRA Fee, NADRA shall send your Foreign Country Registration Card within Three (3) Months at your Residential Address through Courier Service.

4. PROTECTOR OF IMMIGRANTS:

You shall sign all the Documents which are required as per Rules of Government of Pakistan while you forward to our Office, the NADRA Receipt. On the basis of these Signed Documents we shall complete our Official Formalities as well as get the formalities of Protector of Emigrants completed on your Passport. Kindly allow us some time to finish this process. We will keep you posted once this process is completed.

5. SEAT CONFIRMATION & DEPARTURE:

Once the Formalities of Protector of Emigrants are complete, we will forward your details to our Travel Agent to make Travel arrangements. As soon as your Seat is confirmed, we shall inform you giving you at least 3 Days' Notice. Kindly note that this whole process takes a time frame of 20-30 days so please arrange all your current engagements to suit this plan. Due to some unforeseen events this time frame can go beyond the specified time, for ex: non – availability of flights, act or terrorism, political protests, natural disasters, new regulations by Saudi Embassy etc. Hence we implore you to kindly bear with us during this period.

